



CITY OF CHICAGO
OFFICE OF COMPLIANCE

September 13, 2011

Susan Nelson
Autumn Construction Services, Inc.
1400 E. Touhy Avenue
Suite 477
Des Plaines, IL 60018

Annual Certificate Expires: August 1, 2012

Dear Susan Nelson:

Congratulations on your continued eligibility for certification as a **Women Business Enterprise (WBE)** by the City of Chicago. This certification is valid until **August 1, 2012**.

You have an affirmative duty to file for recertification 60 days prior to the date of expiration. Therefore, you must file for recertification by **6/1/2012**.

It is important to note that you also have an ongoing affirmative duty to notify the City of Chicago of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification within 10 days of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, and/or gross receipts that exceed the program threshold.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a MBE/WBE/BEPD if you fail to:

- file your No Change Affidavit within the required time period;
- provide financial or other records requested pursuant to an audit within the required time period; or
- notify the City of any changes affecting your firm's certification within 10 days of such change.

Further, if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. And in addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining, a contract with the city by falsely representing that the individual or entity, or the individual or entity assisted, is a minority-owned business or a woman-owned business, is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months or a fine of not less than \$5,000.00 and not more than \$10,000, or both.


Your firm is listed in the City's Directory of Minority Business Enterprises and Women Business Enterprises in the specialty area(s) of:

**Construction Management; Program Management; Schedule Services; Building
Systems Consulting; Phase III Construction Inspection
NAICS-238220: MECHANICAL CONTRACTORS
NAICS-541330: ENGINEERING DESIGN SERVICES
NAICS-541620: ENVIRONMENTAL CONSULTING SERVICES
NIGP-91268: MONITORING SERVICES, STRUCTURAL
NIGP-91831: CONSTRUCTION CONSULTING**

Your firm's participation on City contracts will be credited only toward Women Business Enterprise (WBE) goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward Women Business Enterprise (WBE) goal will be given only for work done in a specialty category.

Thank you for your continued participation in the City's Supplier Diversity Program.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Chambers", written in a cursive style.

Michael Chambers
Senior Compliance Officer